

eNDeavor

About Endeavor (www.endeavor.org.tr):

Endeavor supports high-impact entrepreneurs by helping them gain access to networks and capital. The search and selection process identifies entrepreneurs with the biggest ideas and most ambitious plans that have the potential to create wealth, jobs and innovative products/services. Endeavor then supports these entrepreneurs by leveraging the expertise, experience and networks of private sector volunteers who are leaders in the business community. Together with internationally recognized Endeavor Entrepreneurs and Network Members including over 100 of Turkey's business community leaders, we aim to inspire the next generation of entrepreneurs, promote best practices and influence an enabling environment for high-impact entrepreneurship to thrive.

Endeavor is a unique workplace, acting as a hybrid of a venture capital firm, a consulting company, education platform and a non-profit institution supporting entrepreneurship as a tool for economic development in emerging markets. Staff members have a rare opportunity to directly represent, learn from and engage local and international business community leaders based upon their individual initiative, talent and skills.

Position : Entrepreneur Services Coordinator

Job description:

- Work with the Entrepreneur Services Manager to identify Endeavor Entrepreneurs' needs and apply Endeavor's needs assessment and services methodology;
- Work closely with Endeavor Entrepreneurs on projects related to strategy, governance, marketing, finance human resources and technology;
- Coordinate the relationship between Endeavor Member Network and Endeavor Entrepreneurs;
- Maintain statistics on Endeavor Entrepreneurs;
- Work with related stakeholders like government, NGOs, universities, incubation centers in order to provide project based services to Endeavor Entrepreneurs;
- Work with Endeavor Global to coordinate international programs;
- Help with the recruitment and orientation of new members for Endeavor network;
- Work with Entrepreneur Services Manager on mutually defined programs, projects or tasks related to Entrepreneur Services Process;
- Provide recommendations and project-based contributions related to general entrepreneurship education and lobbying needs and opportunities, and;
- Attend national and/or international events as an Endeavor Turkey representative based upon mutually defined strategic objectives, budgetary allowances and reasonable scheduling requirements

Qualifications:

- Minimum university degree in any field with preferably minimum 3 years experience in consulting, finance, business or related fields; Master's Degree considered a plus
- International work/study experience preferred
- Skilled in communication, presentation, negotiation, organization and teamwork
- Interested in entrepreneurship and entrepreneurial environment in Turkey
- Eagerness for research and self improvement
- Perfect command of English, both written and spoken

How to apply:

Please email resume and cover letter to Asli Kurul, aslik@endeavor.org.tr, by December 31, 2009.