

# eNDeavor

## **About Endeavor ([www.endeavor.org.tr](http://www.endeavor.org.tr)):**

Endeavor supports high-impact entrepreneurs by helping them gain access to networks and capital. The search and selection process identifies entrepreneurs with the biggest ideas and most ambitious plans that have the potential to create wealth, jobs and innovative products/services. Endeavor then supports these entrepreneurs by leveraging the expertise, experience and networks of private sector volunteers who are leaders in the business community. Together with internationally recognized Endeavor Entrepreneurs and Network Members including over 100 of Turkey's business community leaders, we aim to inspire the next generation of entrepreneurs, promote best practices and influence an enabling environment for high-impact entrepreneurship to thrive.

Endeavor is a unique workplace, acting as a hybrid of a venture capital firm, a consulting company, education platform and a non-profit institution supporting entrepreneurship as a tool for economic development in emerging markets. Staff members have a rare opportunity to directly represent, learn from and engage local and international business community leaders based upon their individual initiative, talent and skills.

## **Position 1: Search and Selection Coordinator**

### *Job description:*

- Support the identification and screening of high-impact entrepreneurs;
- Help design and implement entrepreneur candidate recruiting strategies and campaigns;
- Review candidate applications, conduct initial interviews, organize and participate in Second Opinion Reviews with entrepreneur candidates and network members to assess companies' growth potential, critical challenges and entrepreneurial capacity;
- Draft company overviews and detailed profiles;
- Prepare candidate feedback reports and coach candidates before and after International Selection Panels;
- Work with Entrepreneur Services Manager on mutually defined programs, projects or tasks related to selected Endeavor Entrepreneurs;
- Maintain statistics on Endeavor's Selection Process and ongoing pipeline of potential entrepreneur candidates;
- Provide recommendations and project-based contributions related to general entrepreneurship education and lobbying needs and opportunities, and;
- Attend national and/or international events as an Endeavor Turkey representative based upon mutually defined strategic objectives, budgetary allowances and reasonable scheduling requirements.

*Qualifications:*

- University degree in any field required with preferably minimum 2 years experience in consulting, finance, business or related fields
- International work/study experience preferred
- Skilled in communication, presentation, negotiation, organization and teamwork
- Interested in entrepreneurship and entrepreneurial environment in Turkey
- Eagerness for research and self improvement
- Perfect command of English, both written and spoken

**How to apply:**

Please email resume and cover letter to Asli Kurul, [aslik@endeavor.org.tr](mailto:aslik@endeavor.org.tr), by December 31, 2009.